

**Oklahoma Military Department  
“National Guard Youth ChalleNGe Program”**

**SUBJECT:** Vacancy Announcement—UNCLASSIFIED

U09-40

**Position:** Health and Science Instructor @ Thunderbird Youth Academy

**Number of Vacancies:** 1

**Pin Number:** 02500448

**Opening Date:** 9 September 2009, 0700 hours

**Closing Date:** 23 September 2009, 1630 hours

**SALARY :** \$2218.08 - \$2318.08 per month

**Basic Purpose:** Perform professional alternative instruction at the secondary and occasionally the primary level for educationally and motivationally challenged youth.

**Typical Functions:**

- Under supervision of the Lead Educator, perform professional alternative instruction at the secondary and occasionally the primary level for educationally and motivationally challenged youth and other curriculum as required for student development
- Maintain records of cadet progress
- Develop lesson plans for topics of instruction
- Administer specialized testing
- Review and evaluate new materials for classroom use and apply techniques to encourage academic improvement
- Maintain control of the learning environment by implementing academy policies and classroom conduct rules and procedures in a fair and equitable manner for the cadets
- May be required to direct and supervise educational field trips, student social, and/or recreational activities
- Attend educational, institutional and department meetings as required
- Inventory educational materials, supplies and equipment in assigned classroom
- Perform related work as required by the supervisor
- Ability to teach and supervise a golf elective is a plus

**Knowledge, Skills and Abilities:** Ability to handle confidential information; exercise judgment in interpreting and applying rules and policy; knowledge to work on the internet and computer skills necessary for educational purposes.

**Education and Experience Requirements:** BA/BS and Oklahoma Teacher Certification required or the ability to obtain a provisional teaching certificate

**Licenses/Certificates required:** Oklahoma Teaching Certificate; possession of or willingness to obtain a CDL.

**Benefits:** This is a full-time unclassified state position with full state retirement and insurance benefits, including paid health, dental, life and disability insurance for the employee and 75% paid health insurance for dependents. Annual leave of 10 hours per month and sick leave of 10 hours per month begin accruing immediately.

**Physical Requirements:** None

**Notes:** Position is located in Pryor, OK. An offer of employment shall only extend to final candidates contingent upon a satisfactory outcome of the required pre-employment background check, drug-alcohol screening, employment eligibility verified through E-Verify (Homeland Security), and a National Agency Check for positions that require computer access. Travel may be required at the expense of the employee to be reimbursed within 45 days of travel.

**How to Apply:** Go to [www.opm.ok.gov](http://www.opm.ok.gov) and click on the OKCAREERS link. Scroll down to the bottom of the page to the unclassified job section, then select this position and follow the online application process.

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